

Municipal Building, Harmony, NJ
Township Committee Reorganization/Budget/Regular Committee
Meeting/Board of Health Reorganization Meeting
January 7, 2014
5:00 p.m.

Reorgani- The Reorganization Meeting of the Harmony Township Committee was
zation called to order by the Municipal Clerk. The Municipal Clerk made the
 following announcement: "Adequate notice of this meeting was given in
 accordance with the Open Public Meetings Act by providing a notice of
 the meeting to the Star Gazette and The Express-Times, posting a copy
 thereof on the Township bulletin board and filing a copy thereof in the
 office of the Municipal Clerk." The Pledge of Allegiance to the American
 Flag was led by the Municipal Clerk.

Oath Committeeman Elect Richard Cornely was given his oath of office for a
 new township committee term expiring December 31, 2016.

Mayor The Municipal Clerk called for a nomination of Mayor for the 2014 Term.
 Motion by Mrs. Yamrock to Nominate Brian Tipton as Mayor was heard
 and seconded by Mr. Cornely. There were no other nominations put on
 the floor at this time. Roll Call: Ayes: Yamrock, Tipton, Cornely. Nays:
 none.

The meeting was turned over to Mayor Tipton at this time.

Deputy Motion by Mr. Cornely, seconded by Mr. Tipton to nominate Mrs.
Mayor Yamrock as Deputy Mayor was heard. There were no other nominations
 put on the floor at this time. Roll Call: Ayes: Yamrock, Cornely, Tipton.
 Nays: None.

Mayor Tipton made the following appointments:

Land Use Board

Mayor Brian Tipton	Class 1(1 year term)
John Fritts/Zoning Officer	Class II (1 year term)
Richard Cornely	Class III (1 year term)
Denis Carney	Class IV (4 year term) exp. 12/31/2017

Environmental Commission

Harry Cosimano	Chairperson (1 year term)
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Emergency Management Council (1 year terms)

Wesley Garrison.....	Public Information Officer
Wesley Garrison.....	Shelters
Wesley Garrison.....	Fire, Rescue and Hazardous Materials
James Fox.....	Public Works & Resource Mgmt.
Ruth Latourette.....	Evacuation
Wesley Garrison.....	Communications
Sue Garrison/Sheri Hoffman.....	Reception & Care
Kelley Smith/Courtney Morrow	

Motion by Tipton, seconded by Cornely and carried by roll call vote to adopt the following resolution:

RESOLUTION NO. 14-1
TOWNSHIP OF HARMONY
COUNTY OF WARREN
APPOINTING RESOLUTION

BE IT RESOLVED by the Township Committee of the Township of Harmony that:

WHEREAS, the Township Committee of the Township of Harmony is required by law to make various appointments to fill various municipal positions and offices in the Township of Harmony for calendar year 2014 as part of its annual reorganization; and

WHEREAS, the Township of Harmony desires to incorporate these appointments, some of which are statutory and others which involve rendering of professional services, which do not require public advertising or bidding on this memorializing resolution;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Harmony that the following individuals are hereby appointed to the positions opposite their names and for the term specified therewith:

<u>Individual Appointed</u>	<u>Position</u>	<u>Term of Office</u>
Kelley D. Smith	Certifying Agent for Department of Personnel	1 Year
Kelley D. Smith	Affirmative Action Compliance Officer	1 Year
Courtney Morrow	Full Time Office Assistant/ Licensing Official	1 Year
Wesley Garrison	9-1-1 Coordinator	1 Year
Zachary Becker	Deputy 9-1-1 Coordinator	1 Year
Amanda Wocjick	Animal Control Officer	1 Year
John S. Fritts	Public Officer	1 Year
Katrina Campbell	Municipal Attorney	1 Year
Eugene Weber	Municipal Engineer	1 Year
Nevitt Duveneck	Municipal Engineer	1 Year
John D. Draikiwicz	Bond Counsel	1 Year
Kelley D. Smith	Recycling Coordinator/ Clean Communities Coordinator	1 Year
Christopher M. Troxell, Esq.	Municipal Prosecutor (professional services pursuant to N.J.S.A. 40A:11-5)	1 Year
Scott M. Wilhelm, Esq.	Public Defender	1 Year

BE IT FURTHER RESOLVED that a copy of this Resolution shall remain on file and be available for public inspection in the office of the Municipal Clerk of the Township of Harmony during regular business hours.

I, Kelley D. Smith, Municipal Clerk of the Township of Harmony, do hereby certify the foregoing to be a true copy of a Resolution duly and unanimously adopted by the Harmony Township Committee at its reorganization meeting held on January 7, 2014.

Kelley D. Smith
Municipal Clerk

Roll Call: Ayes: Tipton, Cornely. Nays: None. Abstentions: Yamrock

Budget Meeting

The committee was provided a worksheet by the CFO that has the 2103 charges on it to project 2014 costs. She indicated once the figures are agreed to, the numbers will be inputted by Anthony Ardito to see where the budget needs to be adjusted. A salary spreadsheet was provided comparing increases from 1%-3%. The 2013 budget was reviewed and the "other" costs that were included but not spent, i.e. Merrill Creek Tax Appeal appraiser and engineer costs for the Tax Appeal. Mayor Tipton asked Attorney Campbell to resolve with the appraiser and engineer expert what they project for this year based on the work that had been completed last year. Mr. Cornely asked if whatever was not spent goes into this year's surplus. CFO Stanchina said not this year and explained how the budget works with 2 budgets running. The 2013 extra will dump into the surplus in 2015. Mr. Cornely indicated that Engineering was increased last year and \$100,000 was taken from the Roads. The NJDOT Millbrook Road grant possibility for 2014 will have to be considered for soft costs. It was also suggested to have the planner give any highlands expenditures. Engineering was taken from \$90,000 to \$60,000. Roads will stay the same right now and if it's not used it can go into surplus. Mr. Cornely discussed the potential of a retirement in the DPW which a replacement will be necessary. He would like to have whoever is hired work side by side for a while before the retirement is effective. The replacement process was discussed. Mrs. Yamrock asked about the Historical Committee account. CFO Stanchina indicated that their budget is pretty much spent and a lot of the funds are grant funds. The Tax Assessment line item was looked at. It was discussed that \$3,200 was budgeted but \$14,000 was spent. The CFO asked how the experts working on Merrill Creek Tax Appeal should be applied. Should it be considered in this line so it's not always over-expended especially with all the pending stuff going on. Mayor Tipton asked if the costs associated with the MC Tax Appeal had to go into 3 different lines or can it go into one. The CFO noted that she usually confers with the Clerk on where the invoices should be applied. She said it doesn't matter if it goes to different or if you budget for it to go into one line. Mayor Tipton suggested not adjusting anything with MC today, keep it all the same until the next budget meeting because at that point we should have more details as far as projection for 2014 and then the Committee can decide where the money gets budgeted. The CFO said now tax appeals are hit against legal. It was the consensus to leave legal until next budget meeting. Road Department OE was left the same for now. Mr. Cornely indicated that he was approached by Chief Garrison regarding the First Aid contributions. It appears that Lopatcong is moving towards a paid service. Attorney Campbell did speak with Lopatcong Squad regarding Harmony's service. She was told that they are considering paid staff for daytime services. Mrs. Yamrock indicated that there is also a paramedic service that follows the ambulance which is also charging for their services. It is believed that this is dispatched directly from the hospital in Hunterdon Medical Center and they have higher level skills and more capability to "treat" the patient. Mayor Tipton asked what legal basis they had to just show up and treat you if they were not called for. Attorney Campbell will follow up on how the paramedic is called out. Discussion ensued on billing regulations, if there is anything Harmony can do to help "save" the volunteer service. It appears that the real problem is the lack of volunteers. The Harmony Fire Department has the same problem because everyone works. It was the consensus for budget purposes to keep the budget the same. Attorney Campbell said she would do some research on this issue. Ms. Campbell stated that the County 9-1-1 dispatcher is the one who calls out the medics based on the callers information. The First Aid Contribution Line was increased to \$20,000 from \$19,000.

The capital budget was discussed. Last year \$91,000 was put in it. Now our reserve is at about \$241,000. Mr. Cornely indicated there may be a need for some equipment purchases and he recommended keeping it the same. He said the dump truck is about \$100,000-\$150,000 and the backhoe may need replacing.

Mrs. Yamrock asked if the Community Day budget could be increased by \$1,000. It was agreed to budget \$11,000 at this time.

The liquor license fees were discussed. The law allows a 20% increase each year. The individual licenses were discussed. It was the consensus to increase the distribution license by 20% and the consumption license by 10%. Attorney Campbell will amend the ordinance.

Salary and wages were discussed. Mr. Cornely asked what SSI was given. Mayor Tipton suggested giving 2 % to start with to Dawn. Mrs. Yamrock disagreed and said 1%. The Road Department personnel requests were discussed. The Laborer Position requested an increase in his hourly rate when the Supervisor is out. A discussion on how this could be computed took place. The difference in salaries were reviewed and discussed. Mayor Tipton asked to have the DPW salaries projected as on an annual basis vs. the hourly rate. The Laborer Position also asked for a \$2.00/hr raise which was discussed. Mrs. Yamrock suggested giving the \$2.00/hour raise and do not increase the hourly rate when the supervisor is absent. The \$2.00/hour increase would be almost a 10% increase. Mayor Tipton would like to see how the % increase affects the hourly ranges. He would like to see the last 3 years with and without O.T. It will be further discussed at the next meeting.

Regular Meeting

Consent Motion by Yamrock, seconded by Cornely and carried unanimously to
Agenda approve the consent agenda that included the following items.

Reports by the Attorney, Engineer and Zoning Officer were reviewed.

Motion by Tipton, seconded by Yamrock to authorize Attorney Campbell to order title and draft a contract on the property being considered for COAH potential in the Brainards area. The motion passed by all in favor.

Attorney Campbell reviewed the Harmony Solar Decommissioning plan that was provided and reviewed by the Engineer and Attorney.

Motion by Tipton, seconded by Cornely to approve the decommissioning plan for Harmony Solar. Roll Call: Ayes: Yamrock, Tipton, Cornely.
Nays: none

Engineer Weber reported on the Highlands Conformance process. He spoke with Susan Gruel regarding the Sustainable Economic Growth Plan. They are working on the draft plan and would like to discuss at the next meeting.

Mr. Weber spoke to the committee on the wastewater management plan and the potential funding for the rest of the work to be done. He has been calling DEP and keeps getting mixed answers. He was originally told that when funding was applied for this past July, we were never given any answer whether funds were going to be available or not. He was told that there should be funds made available and there is potential for the funding applied for in 2013. If they are not, there is another application due in 2014 which he has already receive authorization to do so he is keeping watch on what will need to be done to secure this funding.

**HARMONY TOWNSHIP
WARREN COUNTY, NEW JERSEY
RESOLUTION NO. 14-2**

**RESOLUTION ADOPTED AT MEETING ASSEMBLED BY
THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
HARMONY ON JANUARY 7, 2014 ESTABLISHING THE
RATE OF INTEREST TO BE CHARGED FOR NON-PAYMENT
OF REAL PROPERTY TAXES WHEN THE SAME SHALL
BECOME DUE AND PAYABLE**

WHEREAS, pursuant to N.J.S.A. 54:4-66, taxes are payable each and every year in four installments, to wit: February 1, May 1, August 1 and November 1, respectively, following which dates if the same remain unpaid, they become delinquent; and

WHEREAS, pursuant to N.J.S.A. 54:4-67, the governing bodies of municipalities may fix the rate of interest to be charged, among other things, for non-payment of delinquent taxes owing them; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to define a tax delinquency as follows:

“Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years. The governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of Ten Thousand (\$10,000.00) Dollars who fails to pay the delinquency prior to the end of a calendar year. The penalty so fixed shall not exceed six (6%) per cent of the amount of delinquency”; and

WHEREAS, N.J.S.A 54:5-61 has been amended relating to the amount to be charged on account of a tax sale certificate as follows:

“When the taxes, interest and costs so exceed the sum of Five Thousand (\$5,000.00) Dollars, such additional sum shall be equal to four (4%) per cent of such amount paid; and when that sum exceeds the sum of Ten Thousand (\$10,000.00) Dollars, such additional sum shall be equal to six (6%) per cent of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act”;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Harmony that commencing with the installment payments due on February 1, 2013 for real property taxes and thereafter during each and every succeeding quarterly period, interest shall be charged at the rate of eight (8%) per cent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) per cent per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of actual payment; provided, however, that no interest shall be charged if payment of any installment is made within ten days after the date upon which the same shall become payable;

BE IT FURTHER RESOLVED by the Township Committee that a penalty of six (6%) per cent of any tax delinquency in excess of Ten Thousand (\$10,000.00) Dollars shall be charged to any taxpayer who has

incurred same where said delinquency is not cured prior to the end of the calendar year;

BE IT FURTHER RESOLVED that the Township of Harmony hereby charges such additional six (6%) per cent penalty on all existing tax sale certificates held by the Township where said sum exceeds Ten Thousand (\$10,000.00) Dollars, which penalty shall be applied to all certificates presently held by the Township as well as those which may be subsequently acquired by it as a result of future tax sales.

* * * * *

I, Kelley D. Smith, Municipal Clerk of the Township of Harmony, do hereby certify the foregoing to be a true copy of a Resolution duly and unanimously adopted by the Harmony Township Committee at its reorganization meeting held on January 7, 2014.

Kelley D. Smith
Municipal Clerk

TOWNSHIP OF HARMONY
COUNTY OF WARREN
RESOLUTION NO. 14-3

RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF HARMONY, COUNTY OF WARREN, STATE OF
NEW JERSEY, DESIGNATING A CASH MANAGEMENT PLAN

WHEREAS, P.L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A. 40A:5-2, 5-15.1 has amended to require that each municipality designate a Cash Management Plan for the deposit of local unit's monies.

I. STATEMENT OF PURPOSE

The Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investments (Permitted Investments") of certain public funds of the Township of Harmony pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing accounts or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to prove that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding the availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Harmony that the following Cash Management Plan be adopted by the Township of Harmony:

II. IDENTIFICATION OF FUNDS AND ACCOUNTYS TO BE COVERED BY THE PLAN

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Harmony:

- Fulton Financial Bank, Lopatcong Branch
- Current #110000390
- Tax Collecting Savings #410000418
- Trust Fund #110000323

Current Fund #110003772

Bank of America, Easton, PA Branch

Escrow Fund #08-080903

Morgan Stanley Trust, Jersey City Branch

State of NJ Cash Management Fund #171-000098

Federal Reserve Bank, NJ

Treasurer Direct Account #1100-177-4977

TD Bank, Phillipsburg Branch

Checking Account #786-422-9906

Fulton Financial, Phillipsburg Branch

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Harmony specifically:

Fulton Financial, Phillipsburg Branch

Dog Account #110000420

Payroll #110000412

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF HARMONY AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

A. The Chief Financial Officer of the Township of Harmony is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such deposits or any Permitted Investments, such officials of the Township of Harmony are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

B. Designation of Official Depositories:

1. The following financial institutions are designated as official depositories:

All Official Depositories Located within the State of New Jersey Federal Reserve Bank New Jersey Cash Management Plan under the direction of the Chief Financial Officer.

2. Designated official depositories are required to submit to the Chief Financial Officer of the Township of Harmony a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semi-annually in the Department of Banking as of June 30th and December 31st of each year.

3. Designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

IV. DESIGNATION OF BROKERAGE FIRMS AND
DEALERS WITH WHOM THE DESIGNATED
OFFICIALS MAY DEAL

A. The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township of Harmony referred to in this may deal for purposes of buying and selling securities identified in the Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of the Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

B. Deposit of Funds: All funds shall be deposited within forty-eight (48) hours of receipt in accordance with the State Statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.

2. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State, Federal laws or local ordinance prohibit the earning of interest on such funds.

C. Designation of Allowable Investment Instruments:

1. The Township may permit deposits and investments in such depositories as permitted in Section 4 or P.L. 1970, (C.17:9-44).

D. Definition of Acceptable Collateral and Protection of Township Assets:

1. All designated depositories must conform to all applicable State Statutes concerning depositories of public funds.

2. All depositories shall obtain the highest amount possible of F.D.I.C. and/or F.S.L.I.C. coverage of all Township Assets (Demand and Certificate of Deposit).

3. Collateral will be required for all deposits and investments of the Township, Except those in the State Cash Management Plan, collateral must have a market value of not less than 100 per cent of all deposits and investments.

V. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market funds.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by local units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L./1977, C. 281 (C.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (i) and (3) of this subsection a;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days.
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, C.236 (C. 17:9-41); and
 - e. a master repurchases agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund.

A investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7.
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase

agreements that are collateralized by such U.S. Government securities; and

c. which has: attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940”, 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool.

An investment pool:

Which is managed in accordance with 17 C.F.R. sec 270.2a-7;

Which is rated in the highest category by a nationally recognized statistical rating organization;

Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act”, P.L. 1968, C.410 (C. 52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for safety, liquidity and yield of the investments;

Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; and

Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 C. 9 (C. 49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI SAFEKEEPING CUSTODY PAYMENT AND
ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To extend that any Deposit or Permitted Investments involves a document or security which is not physically held by the Township of Harmony, then such instrument or security shall be covered by a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Harmony to assure that there is not unauthorized use of the funds or the Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Township of Harmony or by a third party custodian prior to or upon the release of the Township of Harmony’s funds.

To assure that all parties with whom the Township of Harmony deals wither by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of the Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII REPORTING PROCEDURES

A. The Chief Financial Officer shall prepare for the Township Committee the following investment reports:

1. Monthly reporting:

A listing of all investments as part of the Chief Financial Officer’s monthly report which shall include, at a minimum, the following information:

The name of the institution holding funds of the Township of Harmony as a Deposit or a Permitted Investment.

The amount of securities or Deposits purchased or sold during the immediately preceding month.

The class or type of securities purchased or Deposits made.

The book value of such Deposits or Permitted Investments.

The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earning during the immediately preceding month.

The fees incurred to undertake such Deposits or Permitted Investments.

The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.

All other information which may be deemed reasonable from time to time by the governing body of the Township of Harmony.

2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times required by the auditors.

VIII MAXIMUM MATURITY POLICY

A. Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.

IX CONTROLS

When possible, the internal controls should provide for a separation of the investment placement functions and accounting activity. Controls must be designated for telephone orders, wire transfers and securities, safekeeping, only specifically designated personnel of the Department of Finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review the day's activity.

X BONDING

The following officials shall be covered by surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer

Tax Collector

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by public employees' faithful performance bond in minimum amount of \$10,000.00.

XI COMPLIANCE

A. The Cash Management Plan of the Township of Harmony shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

I, Kelley D. Smith, Municipal Clerk of the Township of Harmony, do hereby certify the foregoing to be a true copy of a Resolution duly and unanimously adopted by the Harmony Township Committee at its reorganization meeting held on January 7, 2014.

**HARMONY TOWNSHIP
WARREN COUNTY, NEW JERSEY
RESOLUTION NO. 14-4**

**RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF HARMONY, COUNTY OF WARREN, STATE OF
NEW JERSEY, DESIGNATING THE NEWSPAPERS TO
RECEIVE NOTICES OF SAID TOWNSHIP**

WHEREAS, Section 3d of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this board must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this board of such meeting;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Harmony, County of Warren and State of New Jersey, as follows:

1. The Star Gazette with offices in Hackettstown, New Jersey is hereby designated as the official newspaper to receive all notices as required under the Open Public Meetings Act.
2. The Express-Times with offices in Easton, Pennsylvania, shall be designated as the secondary newspaper.
3. This Resolution shall take effect immediately.

I, Kelley D. Smith, Municipal Clerk of the Township of Harmony, do hereby certify the foregoing to be a true copy of a Resolution duly and unanimously adopted by the Harmony Township Committee at its reorganization meeting held on January 7, 2014.

**RESOLUTION R:14-6
HARMONY TOWNSHIP, WARREN COUNTY
TOWNSHIP OF HARMONY TAX ASSESSOR**

WHEREAS, the Township Committee of the Township of Harmony has been informed by the Tax Assessor of the Township of Harmony that from time-to-time, changes in property use occur in the Township so that such properties become subject to roll-back taxes pursuant to the Farmland Assessment Act of 1964; and

WHEREAS, the Tax Assessor of Harmony Township has requested the Township Committee authorize him to file petitions, notices and other documents regarding the assessing of such roll-back taxes with the Warren County Board of Taxation; and

WHEREAS, the filing of these documents regarding roll-back taxes by the Tax Assessor of the Township of Harmony is important to the tax assessment process of the Township and the Tax Assessor has already filed petitions and other documents regarding such roll-back taxes with the Warren County Board of Taxation;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of Harmony Township that the Tax assessor of the Township of Harmony be,

and he is hereby authorized to file petitions, notices and other documents regarding the assessing of roll-back taxes;

BE IT FURTHER RESOLVED that this Township Committee hereby confirms and approved of the actions of the Tax Assessor to date in filing such documents regarding roll-back taxes with the Warren County Board of Taxation.

CERTIFICATION

I, Kelley Smith, Municipal Clerk of the Township of Harmony, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Harmony, at their regular meeting held on January 7, 2014.

Kelley Smith, Municipal Clerk

RESOLUTION R:14-7
HARMONY TOWNSHIP, WARREN COUNTY

TOWNSHIP OF HARMONY TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Harmony has been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the Township of Harmony, and

WHEREAS, the Tax Assessor has requested that the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation, and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Warren County Board of Taxation and to agree to stipulations of appeals,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Harmony, County of Warren, State of New Jersey, that the Tax Assessor of the Township of Harmony be and is hereby authorized to file corrective appeals with the Warren County Board of Taxation concerning those properties wherein errors have been made, to represent the Township of Harmony in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Township of Harmony, which he feels are proper and in the best interests of the Township of Harmony.

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessment to the individuals involved.

CERTIFICATION

I, Kelley D Smith, Township Clerk of the Township of Harmony, County of Warren and State of New Jersey, do hereby certify, that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Harmony, at their regular meeting held on January 7, 2014.

Kelley Smith, Municipal Clerk

Minutes: December 5, 2013

New
Business

Motion by Yamrock, seconded by Cornely carried unanimously to introduce Ordinance O:14-1:

**Harmony Township
Warren County, New Jersey
Ordinance No. O:14-1**

**CALENDAR YEAR 2014
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Harmony in the County of Warren finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Harmony Township Committee hereby determines that a 0.5% increase in the budget for said year, amounting to \$ 6,659.54 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Harmony Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Harmony, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Township of Harmony shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 46,616.75, and that the CY 2014 municipal budget for the Township of Harmony be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed on first reading by the Harmony Township Committee as its meeting held on January 7, 2014, which Ordinance shall be given further consideration for final passage following a public hearing to be conducted thereon, at its regular monthly meeting to be held on February 4, 2014 which shall commence at 6:00 p.m. at the Harmony Township Municipal Building, 3003 Belvidere Road, Phillipsburg, New Jersey.

Kelley D. Smith, RMC
Municipal Clerk

Motion by Cornely, seconded by Yamrock and carried unanimously to introduce Ordinance O:14-2 as follows by title only:

ORDINANCE NO. 14-2
HARMONY TOWNSHIP
WARREN COUNTY, NEW JERSEY

**ORDINANCE OF THE TOWNSHIP OF HARMONY,
COUNTY OF WARREN, STATE OF NEW JERSEY TO
AMEND, REVISE AND SUPPLEMENT CHAPTER 18
“FIRE DEPARTMENT,” OF THE CODE OF THE
TOWNSHIP OF HARMONY TO CREATE SECTION 9
ENTITLED “KEY BOXES” TO REQUIRE THE
INSTALLATION OF KEY BOXES ON PROPERTIES
PROTECTED BY LOCKED GATES, CABLED
DRIVEWAYS OR AUTOMATIC ALARM OR SPRINKLER
SYSTEMS.**

WHEREAS, the uniform Fire Code, N.J.A.C. 5:18-1, et. seq., requires certain properties to be equipped with automatic alarm systems and/or sprinkler systems;

WHEREAS, the aforesaid automatic systems may cause the fire companies of the Township of Harmony to be summoned at times when a structure is not occupied or when the occupant is not able to provide ingress for the fire departments;

WHEREAS, several properties in the Township are protected by locked gates or cabled driveways.

WHEREAS, it is desirable to prevent damage through forceful entry to properties or structures and to provide swift entry into structures by the fire department;

WHEREAS, N.J.A.C. 5:18-4.5 provides that a municipality may, by Ordinance, make its fire code more restrictive than the Uniform Fire Code.

NOW, THEREFORE, BE IT ORDAINED by the Committee of the Township of Harmony, County of Warren, State of New Jersey that Chapter 18 “Fire Department,” of the Code of the Township of Harmony shall be amended, revised and supplemented as follows:

Section 1:

§18-9 KEY BOXES.

§18-9-1 Key Box Requirement.

- A. All properties with the Township of Harmony having an automatic fire alarm system or a fire sprinkler system shall be equipped with a key box. Residential property shall be exempt from this requirement.
- B. All properties within the Township of Harmony having a locked gate or cabled driveway which prohibits access to any structures shall be equipped with a key box.

§18-9-2 Key Box Type. The key box shall be of UL type and approved by the Harmony Township Building Inspector or Fire Official. The key box shall be installed in a location approved by the Harmony Township Building Inspector or Fire Official.

§18-9-3 Key Box Contents. The key box shall contain the following:

- A. Keys to all driveway gates and cables.
- B. Keys to locked points of egress, whether on the interior or exterior of such buildings;
- C. Keys to locked mechanical equipment rooms;
- D. Keys to locked electrical rooms;
- E. Keys to elevator controls;
- F. Keys to other areas as directed by the Township Building Inspector or Fire Official.

§18-9-4 Time for Compliance. All property owners shall comply within twelve (12) months of the effective date of this Ordinance. All newly constructed buildings, not yet occupied, or buildings under construction shall comply immediately. All newly installed gates or cables shall comply at the time of the cable or gate is installed.

§18-9-5 Penalties. Any property owner violating this Ordinance after notice from the Harmony Township building Inspector or Fire Official shall be subject to a fine of One Hundred Dollars (\$100.00). Each day of noncompliance shall constitute a separate violation.

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Committee of the Township of Harmony held on January 7, 2014, and ordered published in accordance with the law. Said

Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on February 4, 2014 at 6 p.m. or as soon thereafter as the Township Council may hear this Ordinance at the Municipal Building, 3003 Belvidere Road, Phillipsburg, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Kelley D. Smith
Township Clerk

Motion by Yamrock, seconded by Cornely carried unanimously to adopt the following resolution:

Harmony Township
Warren County, New Jersey
R:14-5
2014 Harmony Township Temporary Budget

Whereas, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2013 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

Whereas, the date of the resolution is within the first thirty (30) days of January 1, 2014; and

Whereas, 26.25% of the total appropriations in the year 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2013 budget is the sum of \$2,657,517.00 with appropriations at 26.25% - \$704,242.00.

NOW, THEREFORE BE IT RESOLVED that the following appropriations be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records;

TEMPORARY APPROPRIATIONS 2014

	<u>Salaries</u>		<u>Other Expenses</u>	
	<u>Acct. No.</u>	<u>Amount</u>	<u>Acct. No.</u>	<u>Amount</u>
General Administration	10510010	\$6,896.00	10510020	\$11,550.00
Mayor & Council	10511010	\$3,481.00		
Municipal Clerk	10512010	\$17,479.00		
Finance Administration	10512010	\$7,698.00	10513020	\$1,050.00
Audit Services			10513520	\$5,623.00
Tax Collector	10514510	\$7,350.00	10514520	\$919.00
Tax Assessor	10515010	\$4,738.00	10515020	\$3,617.00
Legal Services	10515510	\$0.00	10515520	\$15,488.00
Engineering Services			10516520	\$23,625.00
Historical Sites Commission			10517520	\$2,100.00
Planning Board	10518010	\$1,912.00	10518020	\$3,938.00
Zoning Officer	10518510	\$3,421.00	10518520	\$131.00
Affordable Housing – COAH			10519020	\$13,125.00
Liability Insurance			10521020	\$9,188.00
Worker’s Compensation Ins.			10521520	\$8,663.00
Employee Group Insurance			10522020	\$18,325.00
Unemployment Insurance			10522520	\$315.00
Emergency Management	10525210	\$1,740.00	10525220	\$525.00
Aid to Volunteer Fire Co.			10525520	\$15,750.00
Contrib to First Aid Org			10526020	\$4,988.00

Fire Dept: Hydrant Svc			10526520	\$53.00
Munic: Prosecutor's Office	10527510		10527520	\$26.00
Road Maintenance	10529010	\$40,564.00	10529020	\$86,231.00
Public Buildings & Grounds			10531020	\$3,729.00
Public Health (BOH)	10533010		10533020	\$26.00
Environmental Commission			10533520	\$263.00
Animal Control Services	10534010	\$690.00	10534020	\$1,050.00
Maintenance of Parks	10537510		10537520	\$368.00
Community Day Events			10537620	\$2,635.00
Electricity			10543020	\$2,625.00
Street Lighting			10543520	\$356.00
Telephone (exclude equipment)			10544020	\$2,888.00
Fuel Oil			10544720	\$4,200.00
Gasoline			10546020	\$4,594.00
Landfill/Solid Waste Disp.	10546510	\$811.00	10546520	\$828.00
Interlocal Svcs-Municipal Court			10546621	\$11,025.00
Social Security			10547220	\$8,269.00
Public Employees Retirement System			10547120	\$8,889.00
Clean Communities Program			10670120	\$2,834.00
Recycling Tonnage Grant			10670136	\$1,139.00
Matching Share for Grants			10670137	\$2,756.00
Garrison Rd – NJDOT Grant			10670138	\$48,890.00
Municipal Drug Alliance Grant			10670139	\$2,088.00
Reserve for Uncollected Taxes			10689920	\$201,440.00
Capital Improvement Fund			10690020	\$23,888.00
Payment of Notes			10692520	\$72,795.00
Note Interest			10693520	\$19,337.00
Total S/W and O/E:				\$748,949.00

I, Kelley D. Smith, Municipal Clerk of the Township of Harmony, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Harmony Township Committee at a meeting held on January 7, 2014.

Kelley D. Smith
Municipal Clerk

**Motion by
HARMONY TOWNSHIP, WARREN COUNTY
STATE OF NEW JERSEY**

RESOLUTION 14-8

**AUTHORIZING THE AWARD OF NON-FAIR AND OPEN
CONTRACTS FOR TOWNSHIP PROFESSIONALS**

WHEREAS, the Township of Harmony has a need to acquire professional services from the following listed professionals as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Harmony has determined and certified in writing that the value of these services will each exceed \$17,500.00; and

WHEREAS, the anticipated term of each contract is one (1) year (January 1, 2014 through December 31, 2014); and

WHEREAS, each has submitted a proposal indicating they will provide the professional services as agreed under separate contract; and

WHEREAS, each has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable

contributions to a political or candidate committee in the Township of Harmony in the previous one year, and that the contract will prohibit each from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer,

NOW THEREFORE, BE IT RESOLVED that the Township of Harmony authorizes the Mayor, Brian R. Tipton, to enter into a contract with the following list of professionals as described;

Katrina Campbell, Esq – Township Attorney
(Courter, Kobert & Cohen, P.C.)
Gene Weber – Township Engineer
(Finelli Consulting Engineers, Inc.)
Nevitt Duveneck – Township Engineer
(ND Engineering, LLC)
Anthony Ardito – Auditor
(Ardito & Co., LLP)
Susan Gruel - Planner
(Heyer, Gruel & Associates)
John Draikiwicz – Bond Counsel
(Gibbons, P.C.)

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution for each professional; and

BE IT FURTHER RESOLVED that these contracts are awarded without competitive bidding as “Professional Services” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and

I, HEREBY CERTIFY that this Resolution was adopted at the Reorganization and Regular meeting of the Township Council of the Township of Harmony held on January 7, 2014.

Kelley Smith, RMC
Township Clerk

Discussion The Agreement with Warren County For Public Health Services was discussed. The new fee schedule should be reviewed before agreeing to execute it. The Freeholders have adopted the fee schedule. This item will be discussed again in February.

Community Day will be held June 14th at the Warren County Fair Grounds if it is available.

The next budget meeting was scheduled for Thursday, January 30, 2014 at 5 p.m.

The February 4th regular committee meeting time was changed to 7:00 p.m.

Vouchers Motion by Yamrock, seconded by Cornely to approve payment of vouchers as submitted by the Chief Financial Officer.
Roll Call: Ayes: Tipton, Yamrock, Cornely. Nays: None

Adjourn Motion by Tipton, seconded by Yamrock and carried unanimously to adjourn.

Kelley Smith
Municipal Clerk

- Board of Health The Reorganization Meeting of the Harmony Township Board of Health was called to order by the Municipal Clerk. The Municipal Clerk made the following announcement: "Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by providing a notice of the meeting to the Star Gazette and The Express-Times, posting a copy thereof on the Township bulletin board and filing a copy thereof in the office of the Municipal Clerk." The Pledge of Allegiance to the American Flag was led by the Municipal Clerk.
- Chairman Appointment Motion by Tipton, seconded by Cornely and carried unanimously to appoint Diane Yamrock as the Board of Health Chairman.
- Vice-Chair Appointment Motion by Tipton, seconded by Yamrock and carried unanimously to appoint Rick Cornely as the Board of Health Vice-Chairwoman.
- Secretary Motion by Yamrock, seconded by Cornely and carried unanimously to appoint Brian Tipton as Secretary of the Board of Health.
- Consent Agenda Motion by Cornely, seconded by Yamrock and carried unanimously to adopt the Consent Agenda that included the following items:

RESOLUTION NO. R:BOH2014-1

RESOLUTION BY THE BOARD OF HEALTH OF THE
TOWNSHIP OF HARMONY, COUNTY OF WARREN,
STATE OF NEW JERSEY DESIGNATING NEWSPAPERS
TO RECEIVE NOTICES OF MEETINGS OF SAID BOARD

WHEREAS, Section 3d of the Open Public Meetings Act, Chapter 231, P. L. 1975 requires that certain notice of meetings be submitted to two newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this Board must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this Board of such meeting;

NOW, THEREFORE BE IT RESOLVED by the Board of Health of the Township of Harmony, County of Warren, State of New Jersey, as follows:

1. The Star Gazette, Hackettstown, New Jersey is hereby designated the official newspaper to receive all notices of meetings as required under the Open Public Meetings Act.
2. It is the opinion of this Board that The Express-Times, Easton, Pennsylvania has the greatest likelihood of informing the public within the jurisdictional area of this board of such meetings and shall be designated as the secondary newspaper.
3. This Resolution shall take effect immediately.

I, Kelley D. Smith, Secretary of the Board of Health of the Township of Harmony, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board of Health at its reorganization meeting held on January 7, 2014.

Kelley D. Smith
Secretary

RESOLUTION NO. R:BOH2014-2

RESOLUTION BY THE BOARD OF HEALTH OF THE
TOWNSHIP OF HARMONY, COUNTY OF WARREN,
STATE OF NEW JERSEY IN REGARD TO REGULAR
MEETING DATES

WHEREAS, Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that at least once a year not later than January 10th of such year, every public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of each regular meeting of said body during the succeeding year;

NOW, THEREFORE BE IT RESOLVED by the Board of Health of the Township of Harmony, County of Warren and State of New Jersey, as follows:

1. The regular meetings of the Board of Health of the Township of Harmony shall be held, **provided there is business to be conducted**, at the Harmony Township Municipal Building, 3003 Belvidere Road, Phillipsburg, New Jersey, at the commencement of the regular Township Committee meeting, on the following dates for the year 2014:

January	7 (Tues.)	reorganization only at commencement of Regular Township Committee meeting	
February	4 (Tues.)	July	1 (Tues.)
March	4 (Tues.)	August	5 (Tues.)
April	1 (Tues.)	September	2 (Tues.)
May	6 (Tues.)	October	7 (Tues.)
June	3 (Tues.)	November	4 (Tues.)
		December	2 (Tues.)

2. This Resolution shall take effect immediately.

I, Kelley D. Smith, Secretary of the Board of Health of the Township of Harmony, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Board of Health at its reorganization meeting held on January 7, 2014.

Kelley D. Smith
Secretary

New Business Motion by Cornely, seconded by Yamrock to approve the 2014 Food Handlers permits as attached to these minutes.

Public Comment None

Adjourn Motion by Cornely, seconded by Yamrock and carried unanimously to adjourn at this time.

Submitted by: Kelley Smith

HARMONY TOWNSHIP FOOD HANDLERS PERMITS ISSUED AS OF 1/7/14

Apgar's Cider Press - APPROVED
352 Harmony Brass Castle Rd.
Phillipsburg, NJ 08865

Harkers Hollow Golf Club – *Not received*
Attn: General Manager
950 Uniontown Rd.
Phillipsburg, NJ 08865

Harmony Recreation Snack Stand - APPROVED
3003 Belvidere Road
Phillipsburg, NJ 08865

A&A Liquor, LLC- APPROVED
Attn: General Manager
2330 Belvidere Road
Phillipsburg, NJ 08865

Harmony Township Elementary School-APPROVED
Attn: Business Administrator
2551 Belvidere Rd.
Phillipsburg, NJ 0-8865

Harmony Township Volunteer Fire Co- APPROVED
Attn: Michael Yamrock
440 Brainards Rd.
Phillipsburg, NJ 08865

Schwan's Sales Ent. Inc. - APPROVED
Attn: Tanya Vierstraete
115 W. College Dr.
Marshall, MN 56258

Warren County Farmer's Fair Assoc - APPROVED
Attn: Milly Rice
131 Asbury-Broadway Rd.
Asbury, NJ 08802

Phillipsburg Area Meal-On-Wheels, Inc.- APPROVED
Attn: Patricia Anticoli
185 Roseberry St.
Phillipsburg, NJ 08865

Traditions – *Not Received*
230 Reeder Road
Phillipsburg, NJ 08865

Skoogys - APPROVED
3231 Belvidere Rd
Phillipsburg, NJ 08865